

**GOVERNMENT OF ANDRHA PRADESH  
ABSTRACT**

Establishment - Finance Department – Permission to encashment of earned leave to Smt. T. Shakuntala, Deputy Secretary to Government – Orders - Issued.

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**FINANCE (OP.I) DEPARTMENT**

**G.O.Rt.No. 62**

**Dated.06-01-2011  
Read the following:-**

1. Cir.Memo.No.15744-C/324/FR.I/2010, Finance (FR-I) Department, dated. 15-06-2010.
2. Application received from Smt. T. Shakuntala, Deputy Secretary to Government, Finance Department.

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**ORDER:**

In terms of orders issued in the reference first cited, Smt. T. Shakuntala, Deputy Secretary to Government of Finance department is permitted to surrender Earned leave as shown in the Annexure to this order. The details of Surrender Leave are shown in the annexure.

2. Certified that the encashment of earned leave now permitted for the Financial year 2010-2011 has not been sanctioned and availed by the officer earlier.
3. Necessary entries have been made in the S.Rs. of the concerned.
4. The Finance (Claims) Department shall draw and disburse the amount to each of the officer's bank account thorough ECS.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

**T. SATYANARAYANA RAO  
SECRETARY TO GOVERNMENT (R&E)**

To  
The Officer,  
Copy to :  
The Finance (Claims) Department.  
The Deputy Pay and Accounts Officer, Secretariat Branch, Hyderabad.  
SF/SC's.

**//FORWARDED:: BY ORDER//**

**SECTION OFFICER  
(P.T.O)**

**ANNEXURE TO G.O.Rt.No. 62 , FINANCE (OP.I) DEPARTMENT,**

**DATED:06-01-2011.**

Sl No	Name and Designation	Surrender of leave availed previously		Surrender of leave availed now		No. of days Surrendered	Balance Earned Leave
		From	To	From	To		
1.	Smt. T. Shakuntala, Deputy Secretary to Government.	01-01-10	15-01-10	01-01-11	15-01-11	15	285

**SECTION OFFICER**